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SPACHE – Sport and Physical Activity in Cultural Heritage Environments

Kick-off online meeting - Minute

Guimarães, Portugal
2nd February 2021

Participants

Paula Nogueira, Tempo Livre, Portugal
José Martins, Tempo Livre, Portugal
Amadeu Portilha, Tempo Livre, Portugal
Sérgio Gonçalves, Câmara Municipal de Guimarães, Portugal
Vitor Marques, Câmara Municipal de Guimarães, Portugal
Cristina Vasilescu, - Istituto per la Ricerca Sociale, Milano, Italy
Elena Ferrari, - Istituto per la Ricerca Sociale, Milano, Italy
Zahya El Amrani, TAFISA, Germany
Ingrid Martel, TAFISA, Germany
Anita Bakker, Sport Fryslan, Netherlands
Prof. Dr. Andrea Wiesand, ERICarts (for Istituto per la Ricerca Sociale), Germany
Johan Spijksma, Sport Fryslan, Netherlands
Rodolphe Doité, Sport and Citizenship, Portugal
Andrea Montarolo, Sport and Citizenship, France
Alan Ferreira, Porto University, Portugal
Anne Jochum de Vries, Sport Fryslan, Netherdlands
Alberto Zuradelli, Alto Garda Volley, Italy
Paolo Zerneri, Comune di Gargnano, Italy
Chiara Poli, Alto Garda Volley, Italy
Marco Mascher, Comune di Gargnano, Italy

Introduction: a start-up meeting was held online from Guimarães on February 2nd, 2021, which included all registered participants (Annex 1 * list). The meeting started at 08:30 a.m. and finished at 12:00 p.m., fully observing the planned program and schedule.

2nd February 2018

The meeting started with the welcome by the Lead Partner, Tempo Livre, of all the partners and representatives of the entities that are part of the consortium. The gathering, held on Zoom platform due to constraints posed by the Covid-19 pandemic, began by a brief presentation of the program and agenda.
A special welcome was presented to the quality board members – Doctor Andreas Wiesand, and Professor Pedro Sarmento (replaced by is assistant Dr. Alan Ferreira due to academic duties).
Before starting with the agenda, host partner invited the participants to know better the city of Guimarães, the birthplace of Portugal by watching a promotional video.
Presented the video about the city, another short video was shared, this one about Tempo Livre and its activity around the local work on physical activity and sport for all (partners followed the video in English).
Partners were invited to present themselves and their organizations, starting with Tempo Livre.
The project manager introduced the SPACHE project, detailing about the objectives, expected changes, indicators and targets.Cristina Vasilescu from IRS - Istituto per la Ricerca Sociale explained the work phases, indicating tasks and partners' responsibilities, namely by developing the activities previewed and timeline to accomplish.

Proceeding with the initial presentation, Paula Nogueira (Tempo Livre) reviewed the project activities expected to be completed during the project which are classified in seven work packages (7 WP) and distributed by four phases.
On behalf of the Lead Partner, explained what was expected in the first phase (WP1 and WP2), consisting in the exploration of the use of cultural heritage as a leverage for enhancing sport/physical activity in theory (literature review) and practice (good practices, workshop with stakeholders) to inform the planning of pilot programmes. The aspects relating to the following and different phases of work were presented in detail.
Before discussion, project coordination and implementation were reviewed by Tempo Livre, details about the outputs, multiplier events and transnational meetings were described, taking in consideration the developments of the pandemic in Europe.
During the discussion period some Andrea Motarolo from Sport & Citizenship asked for the necessity of clarification regarding the definitions between sports and traditional games and the links to European heritage.
Cristina Vasilescu from IRS recognized the difficulties in integrating and differentiating the two concepts, considering that, at first, traditional games (TSG) and all the experience and influence of such field could have such an important weight framing the project. Physical activity for ordinary people not engaged in sports not professionally. However, clarified that during the literature review, cultural heritage and sports, and the links between, revealed boundaries that require further and insightful analysis by quality board members. It is important, was said, to clarify all the potential links, and based on the findings to select what is more important and can help to strengthen the pilot programs design, as well to give visibility to the project. TSG are an important issue related to culture and traditions in historical and cultural environments and was declared that the most important thing is these are not competitive or professional sports.
IRS representatives volunteered to share more literature with TAFISA and Sport & Citizenship regarding further phases of the project.
Ales Solar from Olympic Committee of Slovenia drew attention to the need to reconsider the planning and agenda of some activities programmed within the scope of the project which, due to the pandemic situation and its worsening, would prevent its implementation. He warned that the activities to which he referred were anchored in other international events (everything was planned and prepared for the international conference and international guests) that were, however, postponed for those reasons. Thus, he considered the possibility of postponing these activities and the partners unanimously agreed.
Paula Nogueira (Tempo Livre) said every effort would be made to adapt the postponement of activities to the fulfillment of the work plan and development of the project, in accordance with the agency's guidelines. She informed about the meeting called by the agency with the different project coordinators and undertook to obtain information that she would then communicate and share with the partners.
A pause for a virtual coffee break was used to present two elements of the local tradition - the "pies" of convent sweets with centuries of history and the linen cloths with Guimarães embroidery. Organisation shared with participants some links to learn more about Guimarães history and traditions.

After coffee break, the partners resumed their work and analysis of the agenda.

Paula Nogueira (Tempo Livre) underlined aspects related to the project management tasks, while Cristina Vasilescu from IRS focused about financial aspects (instructions, rules, reporting) and quality monitoring and evaluation plan, proceeding to present details about the budget, expenditure, and exceptional costs.
Paula Nogueira (Tempo Livre) shared with the partners the Agency remarks about the project, calling their attention for the (very) positive evaluation regarding relevance of the project, quality of the project design and implementation, quality of the project team and cooperation arrangements, as well the impact and dissemination plan. A final remark was shared considering the Agency comments about MSE that could be improved the longer-term plans to ensure the sustainability of the project are not sufficiently described.
After clarification of the questions raised by the partners, the themes related to the dissemination and communication were presented by Tempo Livre. Paula Nogueira call the partners attention to the obligation for dissemination by each partner and shared the communication plan describing all the steps, activities and tools engaged.

The visual identity and logo were submited to consortium debate.
A brand proposal/corporate image was shared with partners. The vote was later completed using an online form. Some time was reserved for brief discussions and final remarks.
Paula Nogueira (Tempo Livre) shared next steps and a to do list, informing about the EACEA meeting, the 1st instalment procedures, communication activities and first tasks related to WP1 led by TAFISA with IRS support.

SUMMING UP

Meeting followed all themes of the agenda. Some clarifications on tasks and on certain definitions took place. Special regards were presented regarding EACEA remarks, namely the Multiplier Event, Covid 19 related issues such as number of events and participants in presence or online meetings.
Partners were introduced to the financial, administrative and quality procedures. In particular, budget per participant, bank account, archives, payment requests, financial monitoring and exceptional costs.
All partners have been clarified in relation to "Partners' agreement roles, responsibilities and funds.
The Communication and dissemination plans were explained, corporate image, website, Bi-annual newsletter, printed materials multiplier events, capacity-building workshops and webinars.
Three logo drafts were presented to voting and comments by all participants. The winning logo will be officially used by the project.
Next steps and a general "To do List" was presented and explained to participants.

Meeting works were completed at 12:00 p.m.